

**PART-TIME ATTENDANCE OPTION FOR PUPILS ENROLLED IN A PRIVATE SCHOOL, TRIBAL SCHOOL, OR A HOME-BASED PRIVATE SCHOOL PROGRAM****REQUEST FOR PART-TIME ATTENDANCE OPTION**

Approval of a student's request shall be based on the following criteria:

1. The course requested is not at the maximum number of students for that grade span and/or space is available without overcrowding the existing class, as determined by the principal.
2. The student must agree to abide by school rules and regulations including being on school premises only during the time the class is in session.
3. The student must be academically qualified and meet the course prerequisites.

**DEADLINE:**

Application must be submitted to the Principal, of the school in which you are applying to, no later than **July 1** to be considered for the succeeding school year and first semester, or **October 1** for the second semester.

**REQUIRED STUDENT INFORMATION:**

**ENROLLING GRADE:** ☐KG ☐ 01 ☐ 02 ☐ 03 ☐ 04 ☐ 05 ☐ 06

☐ 07 ☐ 08 ☐ 09 ☐ 10 ☐ 11 ☐ 12

FIRST NAME LAST NAME: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

NAME OF COURSE(S) STUDENT IS APPLYING FOR:

1. \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
DATE

**SECTION TO BE COMPLETED BY MOUNT HOREB AREA SCHOOL DISTRICT:**

NAME OF COURSE: \_\_\_\_\_

☐ **APPROVED**

☐ School at which student will attend \_\_\_\_\_.

☐ District enrollment forms need to be completed.

☐ **DENIED**

Reason for Denial: **Required**

☐ Space is not available in the course.

☐ Student does not meet the school district's policies and criteria for entrance into the course.

☐ Ineligibility: The application was submitted less than 6 weeks before the start of the course..

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\_\_\_\_\_  
SIGNATURE OF PRINCIPAL

\_\_\_\_\_  
DATE

*Please send copy to the District Office.*